



# PRESBYTERY OF NORTHERN KANSAS

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## MEMORANDUM

Date: September 26, 2018  
From: Melanie Hancock, Transitional General Presbyter  
Subject: October 23, 2018 Presbytery Meeting

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Dear Friends:

We will be gathering for our next Presbytery Meeting on Tuesday, October 23, 2018. The following items are enclosed:

1. Proposed Docket
2. What's Coming Up Flyer with RSVP information (please note special dietary request)
3. Maps for Rock Springs
4. Fall Retreat Brochure

### WHERE:

This meeting of the Presbytery of Northern Kansas will be held at Rock Springs Conference Center – 1168 Hwy K157, Junction City, KS 66441. (maps are enclosed)

### RSVP INFORMATION:

Commissioners and guests are expected to RSVP for the meal at each Presbytery Meeting so we can plan accurately. The cost for the meal/refreshments for this Presbytery Meeting is being subsidized by the Presbytery. Therefore, the registration fee is **\$12.00 per person payable to the Presbytery of Northern Kansas at the door** and persons making a reservation will be expected to pay the \$12 fee if a cancellation is not received by the RSVP deadline – October 8<sup>th</sup>.

### RSVP DEADLINE:

RSVP for this meeting **by noon on Monday, October 8th**. You may email the Presbytery Office at [office@pnks.org](mailto:office@pnks.org) OR call the Presbytery Office at [1-800-511-0085](tel:1-800-511-0085) (or [785-825-1654](tel:785-825-1654)) with reservations -- **we need the name for each person requesting a reservation plus your church/city and any special dietary requirements**. The cost is \$12 for the day (includes refreshments and lunch) and can be paid at the door during registration, checks are payable to Presbytery of Northern Kansas. Please note: Anyone attending the Presbytery Meeting but NOT eating lunch does not need to RSVP or pay the \$12 meal ticket cost.

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**PROPOSED DOCKET/OTHER DOCUMENTS:**

The proposed docket for our meeting along with a "What's Coming Up" flyer about the day's happenings are enclosed and can be downloaded NOW at [www.pnks.org](http://www.pnks.org). Please share these documents with your congregation and especially with your commissioner(s).

**PRESBYTERY REPORTS:**

Our goal is to have all other reports for this Presbytery Meeting posted on the Presbytery website by end of day October 16, 2018. You can download them by clicking on the "Presbytery Meetings" button. (More information about how to log on to the website below)

You can download, print and bring your reports with you to the meeting or you can follow the summaries provided on the screen during the meeting or download them to your computer or tablet prior to arriving. **(WiFi MAY NOT be available at the meeting.)** It is very important that you have read through all of these reports prior to the Presbytery Meeting. **It is also very important that pastors and/or church offices make sure that their elder commissioner receives all of this information prior to the meeting.**

**CONSENT AGENDA:**

At this meeting, we will again use a CONSENT AGENDA. When you receive the Presbytery Reports, please review the docket and the instructions regarding the Consent Agenda.

We look forward to seeing you on October 23<sup>rd</sup> at Rock Springs!

**Don't forget to RSVP by NOON on October 8<sup>th</sup> by emailing [office@pnks.org](mailto:office@pnks.org) or calling [1-800-511-0085](tel:1-800-511-0085).**

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**To log on to [www.pnks.org](http://www.pnks.org):** When you go to [www.pnks.org](http://www.pnks.org) -- you will open the PUBLIC part of our website. Pages such as the Presbytery Directory, the Presbytery Meetings section, etc. are not available on the public portion of our website.

**ALL PNK USERS** -- that is any continuing member of the Presbytery, any pastor in any of our congregations and any member of any PNK congregation **will need to log in** each time they use our website. To Log-in, click on the orange Login box on the Home Page.

**NOTE -- ALL PNK USERS WILL USE THE SAME LOG-IN INFORMATION:**

**User Name: pnks-user (make sure it is a dash between the two words)**

**Password: meeting (this should be easy for Presbyterians to remember)**

After logging into this portion of our website, you will be able to access the Presbytery Directory, the entire Presbytery Meetings section and the Pulpit Supply List and anything else we add that needs to be restricted to our PNK audience.

To download the information for the Presbytery meeting, click on the "Presbytery meetings" button (after you log-in). Then, click on "Current Meeting" for these documents for the current Presbytery Meeting.