



# PRESBYTERY OF NORTHERN KANSAS

Location: 308 South 8th Street, Salina, Kansas 67401  
Mail Address: PO Box 3287, Salina, Kansas 67402-3287  
785- 825-1654 Toll Free 800- 511-0085  
Fax (785) 825-5071  
E-mail: [office@pnks.org](mailto:office@pnks.org)  
Resource Center  
785- 825-1655 Toll Free 877-777-5310  
E-mail: [lweiser@pnks.org](mailto:lweiser@pnks.org)  
WebSite: [www.pnks.org](http://www.pnks.org)

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## MEMORANDUM

Date: December 22, 2017  
From: Melanie Hancock, Transitional General Presbyter  
Subject: January 20, 2018 Presbytery Meeting

Dear Friends:

We will be gathering for our next Presbytery Meeting on Saturday, January 20, 2018. The following items are enclosed:

1. Welcome from the Host Church
2. Proposed Docket
3. What's Coming Up Flyer
4. Lunch menu and RSVP information

### WHERE:

This meeting of the Presbytery of Northern Kansas will be held at the First Presbyterian Church of Salina – 308 S. 8<sup>th</sup>, Salina, KS 67401. (Welcome from the Host Church attached)

### RSVP INFORMATION:

Commissioners and guests are expected to RSVP for the meal at each Presbytery Meeting so our host congregation can plan accurately. The cost for the meal/refreshments is **\$10.00 per person payable to the host congregation at the door** and persons making a reservation will be expected to pay the \$10 fee if a cancellation is not received by the RSVP deadline. (Menu enclosed)

### RSVP DEADLINE:

**RSVP for this meeting by noon on Wednesday, January 10th.** You may email the Presbytery Office at [office@pnks.org](mailto:office@pnks.org) OR call the Presbytery Office at [1-800-511-0085](tel:1-800-511-0085) (or [785-825-1654](tel:785-825-1654)) with reservations -- **we need the name for each person requesting a reservation plus your church/city.** The cost is \$10 for the day (includes refreshments and lunch) and can be paid at the door during registration, checks are payable to the host congregation. (Menu enclosed). **Please note: Anyone attending the Presbytery Meeting but NOT eating lunch does not need to RSVP or pay the \$10 meal ticket cost.**

(continued on next page)

**PROPOSED DOCKET/OTHER DOCUMENTS:**

The proposed docket for our meeting along with a "What's Coming Up" flyer about the day's happenings are attached and can be downloaded NOW at [www.pnks.org](http://www.pnks.org). Please share these documents with your congregation and especially with your commissioner(s).

**PRESBYTERY REPORTS:**

Our goal is to have all other reports for the January Presbytery Meeting posted on the Presbytery website by end of day January 12, 2018. You can download them by clicking on the "Presbytery Meetings" button. (More information about how to log on to the website below)

You can bring your reports with you to the meeting or you can follow the summaries provided on the screen during the meeting or download them to your computer or tablet prior to arriving. **(WiFi MAY NOT be available at the meeting.)** It is very important that you have read through all of these reports prior to the Presbytery Meeting. **It is also very important that pastors and/or church offices make sure that their elder commissioner receives all of this information prior to the meeting.**

**CONSENT AGENDA:**

At this meeting, we will use a CONSENT AGENDA. When you receive the Presbytery Reports, please review the docket carefully and read the Presbytery Reports thoroughly as all of the Action Items listed for the Consent Agenda in your Presbytery Reports will be included in one motion at the beginning of the meeting. If there is any item listed as part of the Consent Agenda with which you disagree or believe requires further discussion, you may request that item be removed before action is taken on the Consent Agenda. Items removed from the Consent Agenda will be considered later in the course of the meeting. (If you have a question regarding one or more of the consent agenda items, you are encouraged to contact someone on the committee recommending the action or Melanie Hancock or Bob Frasier prior to the meeting to see if your question can be answered.)

We look forward to seeing you on January 20<sup>th</sup> at the First Presbyterian Church in Salina!

**Don't forget to RSVP by NOON on January 10<sup>th</sup>!**

**by emailing [office@pnks.org](mailto:office@pnks.org) or calling 1-800-511-0085.**

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**To log on to [www.pnks.org](http://www.pnks.org):** When you go to [www.pnks.org](http://www.pnks.org) -- you will open the PUBLIC part of our website. Pages such as the Presbytery Directory, the Presbytery Meetings section, etc. are not available on the public portion of our website.

**ALL PNK USERS** -- that is any continuing member of the Presbytery, any pastor in any of our congregations and any member of any PNK congregation **will need to log in** each time they use our website. To Log-in, click on the orange Login box on the Home Page.

**NOTE -- ALL PNK USERS WILL USE THE SAME LOG-IN INFORMATION:**

**User Name: pnks-user (make sure it is a dash between the two words)**

**Password: meeting (this should be easy for Presbyterians to remember)**

After logging into this portion of our website, you will be able to access the Presbytery Directory, the entire Presbytery Meetings section and the Pulpit Supply List and anything else we add that needs to be restricted to our PNK audience.

To download the information for the Presbytery meeting, click on the "Presbytery meetings" button (after you log-in). Then, click on "Current Meeting" for these documents for the January Presbytery Meeting.