

APPLICATION FORM: FUNDING FOR MISSION PROJECTS

Presbytery of Northern Kansas

Note: Application must be legible (prefer typed). It is assumed that additional sheets of paper will be attached to provide some of the information that is requested. Please be sure to answer ALL questions completely as applications will be returned if additional information is needed and returned applications cannot be reviewed until the next meeting (normally held quarterly) of the Stewardship and Mission Committee.

DATE OF APPLICATION: _____ (Applications will be accepted throughout the year until the funds are all allotted.)

PROJECT TITLE: _____

LOCATION OF THE PROJECT: _____

CONTACT PERSON (in case we have questions on this application):

Name _____ Email _____

Phone _____ Address _____

NAME OF SPONSORING CHURCH: _____ (include city)

DATE OF SESSION APPROVAL: _____

AMOUNT REQUESTED: _____ (grants are limited to \$3,000 or less)

OTHER ORGANIZATIONS SUPPORTING THE PROJECT, IF ANY: (include amount)

PLEASE LIST PREVIOUS GRANTS YOU HAVE RECEIVED FROM THE PRESBYTERY OF NORTHERN KANSAS: (include amount, year received)

(over)

SUMMARIZE THE MISSION PROJECT:

(Briefly explain specifically what the grant would fund and tell us the goals of this project. Explain how the project's goals specifically meet two or more of the Great Ends of the Church as listed on “Criteria for Distribution of Mission Project Grants.”)

ADMINISTRATION OF PROJECT (WHO & HOW -- include members of the Bd. of Directors or other oversight committee):

CONGREGATIONAL INVOLVEMENT (How is your congregation committed to and involved in this project?)

BUDGET REQUIREMENTS (include a detailed budget **including expenses and anticipated income including the sources of the income**. Also note what will happen to this program/project if no grant is approved or only part of your request is funded. IF this is not a new program this year, provide a complete budget from each of the previous two years with detailed expenses and income sources.):

WHEN (What is your timeline for getting the project going, for receiving your funding, and for no longer needing funding from the PNK Stewardship and Mission Committee?);

EVALUATION (provide a narrative evaluation of how the previous and current years' goals were and are being met.)

10/06 **MP Checklist must accompany this application Please feel free to use extra paper.**

Completed applications should be sent to Presbytery of Northern Kansas, PO Box 3287, Salina, KS 67402-3287 or emailed to mhancock@pnks.org or faxed to 785-825-5071

Checklist for Mission Projects

To insure that you have submitted the necessary information please make sure the following are included in your church's application for funding.

- Date of application.
- Name of Sponsoring Church and Date of Approval by session.
- List of other collaborating organizations or co-sponsors of project identifying the support roles of all.
- Application includes a brief summary of the mission project, of its goals and how those goals relate to the Great Ends of the Church.
- Application provides an administrative (oversight) committee or board by listing each of their responsibilities to the project.
- Application outlines the congregation's commitment to and involvement in the project.
- Application gives the total budget of the project (including both projected income and expenses) and highlights the request and use of mission funding.
- Application gives the time line of the project. Establishing the project, continuation of project, and local (regional) sustainability of project.
- Application includes a narrative evaluation of the previous and current year's goals.
- Application has:
 - Project Title
 - Location of Project
 - Name, Address, Phone, and email address of the contact of person

This completed checklist must accompany the Mission Project application.

CRITERIA FOR DISTRIBUTION OF MISSION PROJECT GRANTS

The Stewardship and Mission Committee of the Presbytery of Northern Kansas is charged with providing the funding for and overseeing the mission projects sponsored by the Presbytery. In evaluating applications for new and renewed funding requests, the following criteria are considered:

The project must be an expression of the Great Ends of the Church as described in G-1.0200 of The Book of Order:

- the proclamation of the gospel for the salvation of humankind
- the shelter, nurture, and spiritual fellowship of the children of God
- the maintenance of divine worship
- the preservation of the truth
- the promotion of social righteousness
- the exhibition of the Kingdom of Heaven to the world

Grants may be awarded annually for a maximum of two years. Projects are evaluated annually and continuing support is not guaranteed.

On-going projects must have a plan for viability without support from the Presbytery of Northern Kansas. The project must have long-range funding plans and an evaluation of annual goals.

Grants will range between \$300 and \$3,000.

Projects are expected to complete annual application and evaluation procedures.

An effort will be made to support Mission Projects of local congregations throughout the Presbytery.

The funding request must come from a sponsoring Presbyterian Congregation whose Session has approved the application. The involvement, commitment, and participation of the sponsoring congregation or individual members of the congregation is expected.