

Presbytery of Northern Kansas
Partnership Funding Application Form
Funds for _____ Year

Church: _____

Address: _____
 Street or P.O. Box City State Zip

Phone Numbers: _____
 Church Office No. Clerk or Moderator Home No.

Amount Requested: _____
(Ordinarily, grants will be limited to \$5,000 or less.)

Clerk of Session Signature: _____

In addition to this cover sheet, please supply the following information:

1. The completed Financial Information Worksheet (attached) for the last three years. This covers the 3 years prior to the year for which you are requesting funds.
2. Complete disclosure of ALL existing funds, designated or undesignated, including reserves and endowment funds.
3. A summary of session's discussion of the enclosed questions, including the date of the session meeting at which these were discussed.
4. Budget for the year for which you are requesting funds, including projected income (from all sources) and disbursements.
5. Explanation of how pastoral compensation is determined and a copy of the Pastoral Call or Contract for the year for which you are requesting funds.
6. A description of your stewardship plan - process and outcome.

(Please note omission of any of this information will delay action on your application.)

Your session or governing board should also discuss the questions listed below: (Please include the record of your discussion)

1. In what ways does your congregation participate in the life of the community and regional area?
2. What are your hopes for your church and in what ways are you committing yourselves to that future?
3. What are your most important financial priorities?
4. What additional funds are available beyond annual giving? (i.e., special fund raising events, memorial funds, bequests)

5. Is there a commitment to provide adequate compensation for the pastor and other employees? Is the pastor paid at least minimum salary?
6. What alternatives have been considered? (i.e. sharing staff with a congregation nearby, county parish, tent-making ministry, etc.) Representatives from Committee on Ministry would be willing to meet with you to discuss these possibilities.
7. If no presbytery funding is available, what strategies can be considered to reduce future need for partnership funding assistance? In what ways do you believe annual stewardship efforts can assist in this process?

The first review of Partnership Funding Applications will take place in February each year for applications received in their entirety in the Presbytery Office by FEBRUARY 1st. However, requests made thereafter will be considered based on the availability of funds.

Failure to supply all requested information will significantly reduce the possibility of receiving a grant.

Presbytery of Northern Kansas
Partnership Funding Criteria

The purpose of Partnership Funding in PNK is to provide assurance of pastoral support at Presbytery minimum salary or above for congregations which, for valid financial reasons, find it impossible to provide such compensation.

1. ELIGIBILITY

All churches under 100 members are eligible.

2. STEWARDSHIP

Churches must show evidence of a stewardship plan, including education and solicitation of financial gifts.

3. PASTORAL COMPENSATION

Any church receiving funding is expected to pay pastors at least a Presbytery minimum salary.

4. USE OF CONGREGATIONAL FUNDS

Churches are expected to use some portion of available reserves. Churches must show evidence of all income sources and identify which ones are restricted and for what purpose, and if the restriction was by the donor or by the session.

5. FINANCIAL DATA

Churches which are yoked, informally or formally, (including with a congregation of another denomination), are expected to provide financial data about all financial resources of each congregation.

6. DENOMINATIONAL MISSION SUPPORT

Churches receiving partnership funding are expected to budget for denominational mission support (to presbytery, synod, and General Assembly). A suggested goal to work toward is 10% of the total budget. (This does NOT include the per capita apportionment.)

7. AMOUNT OF GRANTS

Ordinarily grants will be limited to \$5,000 or less.

Partnership Funding Budget Worksheet

(complete one worksheet for each year – the 3 years prior to the year for which you are requesting funding)

All Liquid

Assets: January 1, _____yr
 Amount Location

- Checking
- Savings/Reserves
- Memorial Fund
- Endowment
- PW
- Other
- CD's
- Other
- Investments

TOTAL

<u>Income</u>	<u>Expenses</u>
Pledges and Offerings	Staff:
Interest	Pastor Salary
Fundraising	Board of Pensions
Investments	Other Benefits
Endowment/Memorials	Secretary
Special Offerings	Music
Reimbursements	Janitor
Other:	Other:
	Costs
	Heating/Cooling
	Maintenance Repair
	Insurance
	Per Capita
	Program
	Worship/education/Office
	Other
	Missions
	General Assembly
	Local
	Special Offerings
Total Income	Total Expenses
Gain or Loss _____	Income less expenses

Assets as of
 Dec. 31 _____YR.
 Amount Location

- Checking
- Savings/Reserves
- Memorial Fund
- Endowment
- PW
- Other
- CD's
- Other
- Investments

TOTAL

